

**SCFA Annual General Meeting  
Minutes  
April 5, 2006**

**Attendance:** twenty-nine members in attendance

1. **Approval of Agenda:** A motion to approve the agenda was made by Duff Sutherland, seconded by Ross Bates, and carried.
2. **Minutes:** Rob Macrae presented minutes from the previous annual general meeting (AGM) of November 18, 2005. A motion to accept the minutes was made by Liz Ball, seconded by Sue Meredith and carried.

**3. Guests**

Linda McLaughlin, recently hired as Selkirk College Director of Human Resources was introduced. Linda gave a short talk.

Bill Winegarden, BCGEU member and current faculty representative to the board was introduced and discussed board activities. (Report attached)

Dileep Athaide, Treasurer of the Federation of Post Secondary Educators (FPSE) was introduced and gave a brief talk on provincial and global post-secondary education issues.

**4. Elections**

Tracy Punchard was acclaimed as president of the SCFA.

Andrea Kosling was elected Chief Bargainer replacing Bev Onischak. A motion to thank Bev Onischak for her many years of service on the SCFA executive was made by Tracy Punchard, seconded by Sally Glock and carried unanimously. A motion to thank Doug Henderson for standing for election was made by Tracy Punchard, seconded by Monica Vogler and carried. A motion to destroy the ballots was made by Duff Sutherland, seconded by Ross Bates, and carried.

The SCFA executive for 2006 - 2007 is:

Ross Bates (pension rep), Pat Gibson (board representative), Sally Glock (VP liaison), Andrea Kosling (bargaining rep), Rob Macrae (secretary), Lui Marinelli (chief steward), Tracy Punchard (President), and John Stegman (treasurer)

New Appointments to SCFA Committees (see attached spreadsheet with current SCFA membership)

SCOPE - Rebecca LaChance, Joanne van der Ham, and Tiffany Snauwaert

Professional Development (PD) Committee: Tim Thurston

Social Committee: Rory Crowley, Paris Voykin, Doug Henderson, Pat Gibson, and Rob Macrae

SCFA representatives elected to attend FPSE AGM: Sally Glock in lieu of Tracy Punchard, Bev Onischak, John Stegman, Suzanne von der Porten, and Doug Henderson (non-voting rep.). All representative were nominated, seconded and elected.

The FPSE AGM will be held at Harrison Hot Springs May 16 - 18, 2006.

**5. Reports**

- a. Reports were compiled and distributed in advance (attached). A motion to accept the reports was made by Rob Macrae, seconded by Ross Bates, and carried.
- b. Treasurer's report. John Stegman reviewed his report and budget (attached). A motion to accept the report and budget was made by Ross Bates, seconded by Rob Macrae, and carried

**6. Other Business**

- a. Tracy Punchard introduced an executive motion to create a one time, two year member-at-large executive position for a Kootenay School of the Arts (KSA) faculty representative to sit on the SCFA executive. This would allow KSA faculty to orientate to SCFA membership. The motion was seconded by Sally Glock and carried.
- b. Tracy Punchard introduced an executive motion that the current SCFA annual membership dues of 1.5% of gross pay per annum be charged. Further, this dues structure become a part of SCFA policy. This motion was requested by the board of trustees who review the proceedings of the SCFA. The motion was seconded by Ross Bates and carried.
- c. Tracy Punchard introduced an executive motion that the following four SCFA executive positions carry a 25% release for 2006/2007: President, VP Contract Administration, VP Liaison, Chief Bargainer (during negotiations). Further, these release percentages become a part of SCFA policy. The motion was seconded by Liz Ball and carried.
- d. Tracy Punchard introduced an executive motion to clarify the purpose of the SCFA Contingency Fund in the budget. The motion requested that there be a maximum of \$500 annually in the contingency fund. Any money in the fund not spent at the end of a fiscal year will not be used to increase the amount of the following year's fund beyond \$500. The fund is to be used at the discretion of the SCFA President. Examples of discretionary expenses are charitable donations and support for workers. The SCFA President will provide details of all expenditures from the fund. This will become a part of SCFA policy. The motion was seconded by Larry Dickerson and carried.
- e. Tracy Punchard introduced an executive motion that the SCFA delegates to the FPSE AGM vote in favour of the following motion - that FPSE make guaranteed inflation protection for the college pension plan a priority and that the President of FPSE call for a Partners meeting to discuss the issue. The motion was seconded by Monica Vogler and carried.
- f. Tracy Punchard introduced a motion to appoint SCFA members as trustees to review the Professional Development fund accounts on an annual basis and to report annually to the SCFA of their findings. The motion was seconded by Monica Vogler and carried.
- g. Sue Meredith, Doug Henderson, and Judy Deon were nominated, seconded and elected as trustees to review the SCFA accounts and to report on their findings.

- h. Rob Macrae introduced a motion to present at the FPSE AGM. The motion is to entrench in the provincial collective agreement language regarding release time for all FPSE members who serve as Joint Occupational Health & Safety committee representatives. The current provincial occupational health & safety regulations require employers to have a joint OH&S committee with worker and employer representation. Further, the regulations require that worker representatives on joint OH&S committees do so as a part of their job, not on a voluntary basis or in addition to their regular work. This means that FPSE members on joint OH&S committees are entitled to release time. Failure to receive release time for serving on joint OH&S committees reduces the amount of work available for other FPSE members.

Here is the language from the *Occupational Health & Safety Act Part 3, Division 3- Joint Committees and Worker Representatives* that is being ignored,

**134: Time from work for meetings and other committee functions**

(1) A member of a joint committee is entitled to time off from work for (a) the time required to attend meetings of the committee, and (b) other time that is reasonably necessary to prepare for meetings of the committee and to fulfill the other functions and duties of the committee.

(2) Time off under subsection (1) is deemed to be time worked for the employer, and the employer must pay the member for that time.

**135: Educational leave**

(1) Each member of a joint committee is entitled to an annual educational leave totaling 8 hours, or a longer period if prescribed by regulation, for the purposes of attending occupational health and safety training courses conducted by or with the approval of the Board.

**7. Adjournment**