SCFA General Meeting – meeting minutes
Thursday 3 March 2016, 11:30-12:30 pm
Selkirk College, Castlegar Campus, L-14

Attendance: Twenty-five members present (quorum met).

No.	Item	Discussion	Outcome/Action
1.	**Approval of agenda**		**M/S/C**
2.	**Update on Changes to TOR of Common PD Fund - Tracy Punchard**	Information was provided to members similar to that found in the March 16, 2016 edition of the SCFA On Stream newsletter. Common PD Fund is Management controlled and VP Neil Coburn has final say on all decisions. Group PD Type 1, If you want to bring speaker in all members can attend. Verify event is worthy. Group PD Type 2, One person or a number of people go away to an event and upon return share their learning with a number of College Staff and Faculty. This is a "train the trainer" event. Due to the fact that it's expensive to go to events now, all individual PD requests will go to the regular PD committee first. If the requested amount is in excess of that available form the SCFA PD fund, the application will be forwarded to the Common PD fund to cover any remaining amounts up to a maximum of $2000 per person per fiscal year. The old "top up" fund category is no longer available in the same way that they have been in the past. All individual PD applications only need to be sent to the SCFA PD Fund. They will be forwarded to the Common Fund as appropriate.	
3	**Discussion of proposed changes to the Regular PD Fund—Rebecca Jacobson**	For information and discussion: Proposed changes to the SCFA PD fund were outlined in the March 16, 2016 edition of the SCFA On Stream newsletter and are provided below. These changes will be voted on at the AGM on April 7, 2016.	

		The SCFA PD Committee recommends the following: 1. Increase regular PD from $1500.00/year to $2000.00/year AND 2. Increase special PD from $2500.00 to $3500.00 for which members are eligible every third fiscal AND 3. Limit the number of special PD approvals to 8 per year (2 per quarter) AND 4. Limit the number of tuition support approvals to 2 per year AND 5. Disallow combining tuition support with regular PD Note that this is a yes/no recommendation; either all of the changes are approved or none of them, as each one depends on the other to make this plan viable. These changes are based on cost projections and are required to ensure the fund remains viable.	
10.	Adjourn	Adjourn 12:28 pm	**Motion** to adjourn. **M/S/C**